

**SOUTH SUBURBAN PARK AND RECREATION DISTRICT
REGULAR MEETING NO. 909
DRAFT MINUTES**

1. Call to Order

A regular meeting of the Board of Directors of South Suburban Park and Recreation District was called to order at 5:40 pm **on Wednesday, April 11, 2018** at the Goodson Recreation Center, 6315 South University Boulevard, Centennial, Colorado. Chair John Ostermiller presided.

Board of Directors: John K. Ostermiller
Scott A. LaBrash
Pamela M. Eller
Michael T. Anderson
James A. Taylor

Legal counsel: James P. Collins, Esq.

Management staff: Rob Hanna, Executive Director
Mike Braaten, Deputy Executive Director
Rich Meredith, Executive Director, Hudson Gardens
Brett Collins, Director of Planning & Development
Andy Jennings, Director of Parks and Open Space
Mike MacLennan, Director of Information Technology
Eileen Matheson, Director of Recreation
Bill Ramsey, Director of Golf
Steve Shipley, Director of Finance
Erich WonSavage, Director of Human Resources

2. Study Session

Items of Interest topics included the following.

- 2.1 Monthly Department Reports
- 2.2 The Hudson Gardens Executive Director's monthly report
- 2.3 Meeting Updates From Staff Liaisons
- 2.4 Other Items of Interest

Consent agenda items for review included:

- 2.5 Accounts Payable Checks, Wires and Purchase Card Transactions for March 2018, in the Total Amount of \$2,163,151
- 2.6 Annual Performance Review and Compensation Increase and Package for the Executive Director

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In addition, the Board conducted the

2.7 Review of Future Agendas and Upcoming Events

3. **Recess**

The Board of Directors recessed at 6:22 pm to attend the annual volunteers' reception. They returned to the public meeting at 7:05 pm.

4. **Public Meeting continued**

4.1 Formal Roll Call

All Boardmembers were present.

Board candidates in attendance tonight were:

Dan Purse

Dave Lawful

Jerry Bakke

Michael G. Kohut

Mr. Ostermiller announced the board candidates forum: April 21 at Goodson Recreation Center. Nine candidates are vying for three positions on the District Board during the Regular Election, May 8 (a polling place election).

4.2 Pledge of Allegiance

4.3 Certification of Agenda

Mr. Ostermiller announced that item 4.14 on tonight's agenda, the Hudson Gardens agreements, was being pulled by staff and would be heard at a later date.

4.4 Report on Executive Session held March 28, 2018

Mr. Ostermiller reported the Board of Directors went into Executive Session at the conclusion of the March 28, 2018 Regular Meeting to discuss a personnel matter, and specifically to continue the Executive Director's annual review. He stated, "If anyone believes that any substantial discussion of any matters not included in the motion to go into the Executive Session occurred during the Executive Session, or that any improper action occurred during the Executive Session in violation of the Open Meetings Law, I would ask that you state your concerns for the record." Boardmembers had no comments at this time.

4.5 Recognition of 2018 VIP Volunteers

Chris Jones, Business Support Specialist presented the awards program, the 29th annual presentation. Volunteers recognized have served at least 50 hours in 2017; were reliable; provided insights and positive new perspectives for staff; and/or shared new and effective ideas.

Boardmembers came forward to recognize volunteers

Chris Frances, at Family Sports Center, a coach and resident fix-it man

Pam O'Mara, at South Platte Park, a programmer and a designer of creative projects for camps and programs

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Jeannette Auman, at Carson Nature Center, a role model for new volunteers and a customer service specialist

And other volunteers not able to attend this evening:

Carolyn Bredenberg, South Platte Park volunteer

Jerry Smith, Jenn Bakken, and Chand Bakken, BMX track volunteers

Mr. Ostermiller thanked volunteers on behalf of the District. He also thanked staff for their work with the volunteers.

4.1 Unscheduled Public Comments

Kevin Eschen, 1043 East Fremont Circle North, Centennial reported that SouthGlenn residents recently voted down an initiative to pursue formation of a small park and recreation district, mainly to preserve the current SouthGlenn Country Club property as recreation property. He asked the Board to consider how the community could preserve the property as open recreation space should the country club cease to exist. He suggested that the District could be in first place to purchase the property in the event of a failure, and this would require a change to bylaws to give South Suburban that first right of refusal. He believes the property is worth \$7-10 million but the District could acquire it for the cost of the debt. He proposed that South Suburban could pay the costs to pass the change in bylaws; and if bankruptcy or similar occurs, then the District could present a plan and acquire the approval of two-thirds of the voting members.

Mr. Ostermiller pointed out there would be a lot of hoops to jump. The District Board and staff have been aware of the ongoing situation. In the past, representatives have talked to the District about acquiring or managing the property. He suggested that the SouthGlenn representatives should be talking to Mr. Hanna and District legal counsel, who then could come before the District Board with a proposal.

Mr. Hanna referred to a recent presentation by a concerned citizen. At that time District representatives stated they could be interested in the property if residents would allow the District and Littleton Public Schools (which has a school adjacent the property) to master plan it. He added, unless the Board wants a change in direction, he would like to continue communications with the representatives. He was aware of the recent vote and is ready to continue the conversation with SouthGlenn representatives.

Mr. Eschen added, if the District doesn't want to take action, the courts may decide what will happen to the property.

No other public came forward at this time.

4.2 Legal Counsel's Report

Jim Collins referred to his confidential monthly report in tonight's packet and offered to answer questions. Mr. Ostermiller noted, he has observed that there are again water court matters in legal counsel's monthly report. He asked if these water rights matters are being resolved. Mr. Collins responded, tonight's report was on new filings. Each time a filing comes in, if the decree isn't absolutely clear, then attorneys tend to request further clarification.

To Mrs. Eller's question, Mr. Collins reported that typically water cases take two years to a decree. Mr. Hanna noted the impact of the Chatfield Reallocation.

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Mr. Ostermiller thanked Mr. Collins and his firm for all the work they've done representing the District, over many years.

4.3 New Employee Introductions

Mr. Ramsey introduced three new hospitality staff at Lone Tree Golf Club:

Caroline Bilodeau, Hospitality Manager

Jessica Gregory, Sales and Marketing Assistant

Jocelyn Beasley, Lead Cook-Grill

4.4 Other Executive Director's Report Items

Mr. Hanna turned over the presentation to Mrs. Matheson, who brought forward four aquatics staff and Aquatics Coordinator Austin Tasler. They were involved in an emergency rescue in the Goodson Recreation Center Pool area on March 17 and saved a gentleman's life. Littleton Fire Department staff returned to tell the employees what a good job they had done, and the Littleton staff nominated them for a Life Safety Achievement Award, to be presented this month. Patrons also complimented staff on their efforts. The Board of Directors recognized

Jon Beckman, Head Lifeguard

Kassie Christensen, Lifeguard

Spencer Christensen, Lifeguard and

Danielle Sticka, Head Lifeguard

4.5 Approval of Minutes, Meeting # 908, March 28, 2018

Mr. LaBrash reported that one reference to Mr. Lawful referred to him as "Peter" instead of "David" (page 3). Without further objection, the minutes stood approved as corrected.

4.6 Approval of Consent Agenda Items

A) Approval of Accounts Payable checks, wires and purchase card transactions for March 2018 in the amount of \$2,163,151.

B) Approval of Annual Performance Review and Compensation Increase and Package for the Executive Director

Mrs. Eller moved to approve items A and B. Mr. LaBrash seconded the motion. There was no further discussion, and the motion was approved unanimously (5-0).

There were no public hearings tonight.

4.7 Resolution # 2018-021 Approving the 2018 Matching Gifts Program Projects

Mr. Braaten presented. The Board approved a budget of \$15K for the matching program in the 2018 Budget. This year, 14 applicants submitted applications, and staff recommended 11 for approval tonight.

To Mr. Ostermiller's question, Mr. Braaten reported that staff had more requests than available dollars again this year. The 2018 projects total \$22,552, and there are just a few less requests than in 2017.

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Mr. Taylor moved to approve Resolution # 2018-021, approving the 2018 Matching Gifts Program Projects. Mr. LaBrash seconded the motion, which was approved unanimously (5-0). (A copy of resolution is attached hereto and made part of the permanent record.)

4.8 Resolution # 2018-022, Approving a Permanent Sidewalk Trail Easement with the City of Centennial at the Goodson Recreation Center Entry

Brett Collins presented the proposed easement, on the northwest quarter of University Boulevard and Josephine Way. This is needed to build a contiguous sidewalk along University Boulevard, to be completed in conjunction with a Colorado Department of Transportation road project.

Mr. LaBrash expressed approval of the project as it is a safety improvement. Mr. Taylor asked if the waiver of fees would be included in the motion; Mr. Collins explained that the resolution covers it.

Mr. Anderson moved to approve Resolution #2018-022 to approve a permanent sidewalk/trail easement with the City of Centennial at the Goodson Recreation Center Entry. Mrs. Eller seconded the motion, which was approved unanimously (5-0). (A copy of resolution is attached hereto and made part of the permanent record.)

4.9 As noted above, approval of the three resolutions associated with easements and licenses, proposed on the Hudson Gardens property for the current River Integration Improvements project, would be delayed until a future session.

4.10 Directors Items, Committee Meeting Updates

- Mr. LaBrash reported on the recent High Line Conservancy citizens event. There is great interest in the Canal Trail, and good comments were made. He complimented the leadership of Harriett LaMair.

He also attended the Lone Tree City Council meeting last Wednesday along with Mr. Anderson. The bridge opening ceremony is coming up; it will be a soft opening, as there is some work yet to be done on concrete work which didn't pass inspection.

- Mr. LaBrash complimented City and District staff on the great work on the Lone Tree master intergovernmental agreement, completed recently, which is much cleaner and will be easier to use into the future.

Mr. Anderson reported there were also discussions on the joint capital improvement plans related to Cook Creek Pool and the new aqua play facility. Cook Creek Pool is opening for the season on May 26; and they talked about the new chairs. They shared election updates: The City of Lone Tree and Park Meadows Metropolitan District are also conducting elections on May 8. Mr. Anderson noted the State of the City event on May 17.

Mr. Ostermiller asked if the new pool furniture was a result of last year's discussion regarding the lounge chairs not being at a comfortable height. Mr. Hanna reported, mainly it was time to replace furniture. They are providing different styles of seating for different needs.

- Mr. Ostermiller referred the discussion during Study Session tonight, regarding the Littleton City Council meeting and discussion regarding the homeless population. He encouraged Boardmembers and staff to review the recorded event, now available online.

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- 4.11 Session Announcements and Emergency Items
No reports.

5. Executive Session Called / Adjournment

- 5.1 At 7:50 pm, Mr. Ostermiller reported a request for an executive session; and that the Board of Directors would not convene Public Meeting again afterwards this evening. Mrs. Eller moved to enter into Executive Session pursuant to, or as authorized by, C.R.S. Section 24-6-402(4), #
- (b) For the purpose of conferences with District legal counsel, to receive legal advice on specific legal questions,
 - (f) For discussion of a personnel matter

And specifically, to continue a discussion on the Executive Director's compensation. Mr. Anderson seconded the motion, which was approved unanimously (5-0).

The Board paused briefly and continued into Executive Session at 8:01 pm. Attendees: the Board of Directors, Jim Collins, and Mr. Hanna.

The group returned from Executive Session and adjourned for the evening at 9:07 pm.

Donna Shephard
District Records Clerk

/ds

**South Suburban Park and Recreation District
Resolution # 2018-021**

**A RESOLUTION APPROVING THE 2018 MATCHING GIFTS
PROGRAM PROJECTS**

WHEREAS, the Board of Directors of South Suburban Park and Recreation District approved the 2018 budget; and

WHEREAS, included in the adopted budget was \$15,000 to match projects on a 50/50 basis with interested groups or individuals; and

WHEREAS, the District opened the matching gifts application process earlier this year and 14 project applications were filed with the District; and

WHEREAS, District staff reviewed the applications based on proposed budget, benefit, and ability to complete the projects within the calendar year, among other factors; and

WHEREAS, staff is recommending the Board of Directors approve 11 projects proposed for the Matching Gifts Program totaling \$14,276, for a total 2018 Matching Gift Program amount of \$28,552.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South Suburban Park and Recreation District shall and hereby does approve the following projects for the 2018 Matching Gifts Program Projects:

Organization/ Individual	Amount Requested	Description	Location
SSPRD Gymnastics	\$2,000	New Vault Table	Goodson
Riedgeview Hill North Civic Assoc.	\$750	Message Boards (no bench)	Little Dry Creek
Littleton Soccer	\$2,000	Repair Athletic Fields	Cornerstone
Kim Merkel & Ricardo Fernadex	\$1,000	Evergreen Trees	Little Dry Creek Trail
Save Chambers Farm Group	\$2,000	Implement Planting Plan	Wynetka Ponds Park
The Knolls Homeowners Assoc.	\$300	Trees	Big Dry Creek
Littleton Hockey Assoc. RMHL	\$1,000	Powder Coating Goals/New Nets	SS Ice Arena
Daniel & Courtney France	\$900	Trees	Puma Park
Cook Creek Wahoos Swim Club	\$1,326	New Lane Lines	Cook Creek Pool
SS Pottery Guild	\$2,000	Items for Clay Pottery Studio	Goodson
Fairways 39 @ Lone tree HOA	\$1,000	Trash Cans and Signs	Fairways park

PASSED, APPROVED, AND ADOPTED this 11th day of April, 2018
by the Board of Directors of the South Suburban Park and Recreation District,
by a vote of 5 for and 0 against.

South Suburban Park and Recreation District, by

John K. Ostermiller, Chairman

ATTEST:

Pamela M. Eller, Secretary

SIGNED

Approved as to content:

Mike Braaten, Deputy Executive Director

**South Suburban Park and Recreation District
Resolution # 2018-022**

**RESOLUTION AUTHORIZING THE GRANTING OF
A PERMANENT SIDEWALK/TRAIL EASEMENT AT THE
ENTRY DRIVE FOR GOODSON RECREATION CENTER**

WHEREAS, the South Suburban Park and Recreation District (“District”) is a quasi-municipal corporation and political subdivision of the State of Colorado, formed and operated pursuant to Article 1, Title 32, C.R.S.; and

WHEREAS, pursuant to Section 32-1-1001(1)(f), C.R.S., the District is authorized to acquire, dispose of and encumber real and personal property including, without limitation, rights and interests in property, leases and easements necessary to functions and operation of the District; and

WHEREAS, City of Centennial (“Grantee”) has requested a Permanent Easement (“Easement”) under and across one small portion of deKoevend Park, as more particularly described on Exhibit A (the “Easement Area”); and

WHEREAS, the District’s staff has determined that the site for the proposed Easement is not needed for development or use by the District and the use of the Easement will not have an adverse effect upon the Park; and

WHEREAS, the Board of Directors has reviewed and approved a form of Easement Agreement; and

WHEREAS, the Grantee of the Easement will be required to pay the costs of processing the Easement if required by the Board and, under the terms of the Easement Agreement, will be required to restore and protect the Easement Area.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South Suburban Park and Recreation District as follows:

1. **Approval of Easement.** The Board hereby approves and authorizes the grant of a Permanent Easement to Grantee, in accordance with the terms and provisions of the approved Easement Agreement.

PASSED, APPROVED, AND ADOPTED this 11nd day of April, 2018 by the

Board of Directors of the South Suburban Park and Recreation District,

by a vote of 5 for and 0 against.

South Suburban Park and Recreation District, by

John K. Ostermiller, Chairman

ATTEST:

Pamela M. Eller, Secretary

Approved as to content:

SIGNED

Brett Collins, Director of Planning &
Development