

**SOUTH SUBURBAN PARK AND RECREATION DISTRICT
REGULAR MEETING NO. 900
MINUTES**

(Note to the minutes: The Board of Directors held a special session on November 7, 2017 Election night to monitor incoming reports of preliminary election results, at the South Suburban Golf Course Clubhouse. Proper posting was accomplished per State Statute. /ds)

1. Call to Order

A regular meeting of the Board of Directors of South Suburban Park and Recreation District was called to order at 5:42 pm on **Wednesday, November 8, 2017** at the Goodson Recreation Center, 6315 South University Boulevard, Centennial, Colorado. Chair John Ostermiller presided.

Board of Directors: John K. Ostermiller
Scott A. LaBrash
Pamela M. Eller
Michael T. Anderson
James A. Taylor

Management staff: Rob Hanna, Executive Director
Mike Braaten, Deputy Executive Director
Rich Meredith, Executive Director, Hudson Gardens
Brett Collins, Director of Planning & Development
Jay Dikeman, Director of Hospitality Services
Andy Jennings, Director of Parks and Open Space
Mike MacLennan, Director of Information Technology
Eileen Matheson, Director of Recreation
Bill Ramsey, Director of Golf
Steve Shipley, Director of Finance
Erich WonSavage, Director of Human Resources

The Board of Directors immediately adjourned into Study Session.

2. Study Session

Items of Interest topics included the following.

2.1. Monthly Department Reports

2.2. The Hudson Gardens Executive Director's monthly report

2.3. Meeting updates from staff liaisons

2.4. Report on the Intergovernmental Agreement with Foothills Park and Recreation District for the TrailMark residents

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Consent agenda items for review included:

2.5. Accounts payable, October 2017 in the total amount of \$1,666,799

In addition, the Board discussed

2.6. Preliminary Results of the November 8, 2017 Special Coordinated Election

2.7. The September 2017 monthly financial overview

2.8. The Energy Performance Contract annual reports: measurement and verification for Year 1 and the PowerED Program Year 2

2.9. Look Ahead (A review of future agendas and special events.)

3. Recess

The Board paused at 6:55 pm and returned to the public meeting at 7:05 pm.

4. Public Meeting continued

4.1. Formal roll call

All Boardmembers were present.

4.2. Pledge of allegiance

4.3. Certification of agenda

Mr. Ostermiller reported that an Executive Session would be held at the end of the evening, an addition since posting of the agenda.

4.4. Unscheduled public comments

No public spoke at this time.

4.5. Minutes approval – Meeting No. 898, October 25, 2017

There were no changes. Mr. Ostermiller stated, without further objection, the minutes stood approved as presented.

4.6. Legal Counsel's report

Legal Counsel wasn't present this evening. Mr. Hanna noted a report from Water Counsel Mr. Ela, a stipulation agreement with Englewood regarding the South Platte River water rights. The District had received everything we asked for. Boardmembers had no questions on this or other report items at this time.

4.7. Other Executive Director's report items

Mr. Hanna had nothing to add to tonight's reports.

4.8. Consent agenda items approval

a. Approving the Accounts Payable for October 2017 in the total amount of \$1,666,799

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Mrs. Eller moved to approve item A. Mr. Anderson seconded the motion. There was no further discussion, and the motion was approved unanimously (5-0).

4.9. 2018 Budget, Public Hearing # 3

Mr. Hanna explained tonight was a public hearing only, and no formal action was requested of the Board.

- Mr. Ostermiller reported a written request from citizen Kaci Irving, in support of improvements to the Little Dry Creek Park in Centennial.
- Barbara Grady, 4753 East Caley Place, Centennial also spoke about Little Dry Creek Park improvements on behalf of the Ridgeview Hills North Civic Association. She described the neighborhood, which has 640 single-family homes. Unlike some nearby neighborhoods, their subdivision has had a huge turnover towards younger families in recent years. She credited this to the nearby Lenski and Peabody schools.

Little Dry Creek Park currently has several soccer fields which are programmed regularly by Littleton Soccer Association. Families use the park during and after soccer practice, and the playground is used a lot. She requested some improvements to the park, including updates to the playground and replacing the mulch surface to a material that ADA users would be able to negotiate; and install a larger rentable shelter. (The current shelter currently has space for one family at a time.) She suggested that the District is missing a tremendous opportunity for revenue, and she urged the Board to consider this renovation for the 2018 Budget.

4.10. Mission Viejo Open Space: Resolution granting Xcel Energy non-exclusive easements for power pole re-locations. Extinguishing two existing easements.

Brett Collins presented a request from Xcel Energy to clean up existing easements along County Line Road by East Phillips Place. During a current project, Xcel has found that the current easements are not in the right place for the installed power poles and underground lines. In addition, Xcel has offered to extinguish two easements from the District that were never used. Staff recommended approval of the easement for the minimum standard easement fee of \$1,500. To Mr. Taylor's question, Mr. Collins outlined the easements and concluded that the District likely would use the easement property for some trailway only. There are no District easements on the other side of Broadway. To Mrs. Eller's question about the vacated easements, Mr. Collins explained it wasn't a consideration; Xcel would just take care of it at its own cost.

Mrs. Eller moved to approve Resolution #2017-024, authorizing the granting of non-exclusive easements to Xcel Energy for electric lines at Mission Viejo Open Space. Mr. LaBrash seconded the motion, which was approved unanimously (5-0). (A copy of Resolution # 2017-024 is attached hereto and made part of the permanent record.)

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- 4.11. Milliken Park. Resolution granting Xcel Energy an easement for a power pole
Brett Collins presented a second proposed easement, related to the recently awarded construction contract to build the restroom. In order to power the restroom, a power line needs to be strung over the High Line Canal to a new pole, and then the line will be undergrounded to the restroom. Xcel Energy needs a 10 x 15-foot easement for the power pole and underground alignment. By policy, Xcel will not pay for easements that serve a customer's new building; therefore, staff recommended granting the easement at no fee to Xcel. Boardmembers had no questions at this time.

Mr. LaBrash moved to approve Resolution #2017-025, authorizing the granting of a permanent easement to Xcel Energy for a power pole at Milliken Park. Mr. Anderson seconded the motion, which was approved unanimously (5-0). (A copy of Resolution # 2017-025 is attached hereto and made part of the permanent record.)

- 4.12. Directors' items, and committee meeting updates

Mrs. Eller reported

- The CANDO meeting was cancelled.
- The most recent South Suburban Park Foundation meeting was held at the end of October, the Foundation will participate in Colorado Gives Day, and Trustee Martha Sippel is working on a communications program to potential donors. The Foundation plans to hold the poker run in May 2019. The Foundation is looking for ways to give away a remaining inventory of trail maps, printed with funding from Arapahoe County Open Spaces two years ago; District staff is finding locations to give them away; and Mrs. Eller offered to provide Boardmembers with handfuls to carry to their events.

Also, there are some remaining John Fielder photo prints in the Foundation's inventory, and she expressed an interest in displaying them in various District art sales; staff suggested she work with Darcie LaScala, Arts & Enrichment Manager, and hopefully the sales will raise some funds for the Foundation. Mr. Taylor also suggested the prints could be given along with District ticket donations to local non-profit fundraiser events, and Mr. Hanna suggested this could be another distribution after any sales.

For the MetroTrail development effort; Mr. Searns is talking with the High Line Canal Conservancy on approach and process and is making local connections. For the MetroTrail, they are focusing on a pilot project in the southern metropolitan area.

Mr. Ostermiller referred to his report during Study Session tonight on the Hudson Foundation Board, the Gardens' capital improvements plan submission to the District, and a recent Finance Committee meeting.

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4.13. Session announcements and emergency items

As reported on the agenda,

Thurs., November 16, 2017: a special meeting has been posted. The meeting starts at 7 pm, at Goodson Recreation Center, and the main agenda item is to formally adopt the 2018 budget.

The Wed., November 22, 2017 regular sessions have been cancelled. November 23 is Thanksgiving Day.

5. **Executive Session called. Adjournment**

At 7:30 pm, Mr. Ostermiller reported a request for an executive session.

5.1. Motion to Adjourn to Executive Session

Mrs. Eller moved to enter into Executive Session pursuant to, or as authorized by, C.R.S. Section 24-6-402(4), #

- (e) For the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators,

and specifically, the RidgeGate East inclusion. Mr. Taylor seconded the motion, which was approved unanimously (5-0). Mr. Ostermiller reported the Board would not return to public meeting tonight.

The Board continued into Executive Session at 7:33 pm and concluded business at 7:45 pm.

Donna Shephard
District Records Clerk

/ds

**South Suburban Park and Recreation District
Resolution # 2017-024**

**RESOLUTION AUTHORIZING THE GRANTING OF
PERMANENT EASEMENTS AT MISSION VIEJO OPEN SPACE**

WHEREAS, the South Suburban Park and Recreation District (“District”) is a quasi-municipal corporation and political subdivision of the State of Colorado, formed and operated pursuant to Article 1, Title 32, C.R.S.; and

WHEREAS, pursuant to Section 32-1-1001(1)(f), C.R.S., the District is authorized to acquire, dispose of and encumber real and personal property including, without limitation, rights and interests in property, leases and easements necessary to functions and operation of the District; and

WHEREAS, Xcel Energy (“Grantee”) has requested permanent easements (“Easements”) under and across the Mission Viejo Open Space, as more particularly described on Exhibit A (the “Easement Area”); and

WHEREAS, the District’s staff has determined that the site for the proposed Easements is not needed for development or use by the District and the use of the Easements will not have an adverse effect upon the Park; and

WHEREAS, the Board of Directors has reviewed and approved a form of Easement Agreement; and

WHEREAS, the Grantee of the Easements will be required to restore and protect the Easement Areas,

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South Suburban Park and Recreation District as follows:

1. **Approval of Easements.** The Board hereby approves and authorizes the grant of a Permanent Easements to Grantee, in accordance with the terms and provisions of the approved Memorandum of Agreement.

PASSED, APPROVED, AND ADOPTED this 8th day of November, 2017 by the Board of Directors of the South Suburban Park and Recreation District,

by a vote of 5 for and 0 against.

South Suburban Park and Recreation District, by

John K. Ostermiller, Chairman

ATTEST:

SIGNED

Pamela M. Eller, Secretary

**South Suburban Park and Recreation District
Resolution # 2017-025**

**RESOLUTION AUTHORIZING THE GRANTING OF
A PERMANENT EASEMENT AT MILLIKEN PARK**

WHEREAS, the South Suburban Park and Recreation District (“District”) is a quasi-municipal corporation and political subdivision of the State of Colorado, formed and operated pursuant to Article 1, Title 32, C.R.S.; and

WHEREAS, pursuant to Section 32-1-1001(1)(f), C.R.S., the District is authorized to acquire, dispose of and encumber real and personal property including, without limitation, rights and interests in property, leases and easements necessary to functions and operation of the District; and

WHEREAS, Xcel Energy (“Grantee”) has requested a Permanent Easement (“Easement”) under and across a small portion of Milliken Park, as more particularly described on Exhibit A (the “Easement Area”); and

WHEREAS, the District’s staff has determined that the site for the proposed Easement is not needed for development or use by the District and the use of the Easement will not have an adverse effect upon the Park; and

WHEREAS, the Board of Directors has reviewed and approved a form of Easement Agreement; and

WHEREAS, the Grantee of the Easement will be required to restore and protect the Easement Areas,

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the South Suburban Park and Recreation District as follows:

1. **Approval of Easements.** The Board hereby approves and authorizes the grant of a Permanent Easement to Grantee, in accordance with the terms and provisions of the approved Memorandum of Agreement.

PASSED, APPROVED, AND ADOPTED this 8th day of November, 2017 by the Board of Directors of the South Suburban Park and Recreation District,

by a vote of 5 for and 0 against.

South Suburban Park and Recreation District, by

ATTEST:

SIGNED

John K. Ostermiller, Chairman

Pamela M. Eller, Secretary