

**SOUTH SUBURBAN PARK AND RECREATION DISTRICT
REGULAR MEETING NO. 886
MINUTES**

Call to order/Roll call

A regular, meeting of the Board of Directors of South Suburban Park and Recreation District was called to order at 6:26 pm on **Wednesday, April 12, 2017** at the Goodson Recreation Center, 6315 South University Boulevard, Centennial, Colorado. Chair John Ostermiller presided.

(Note to the file: The delayed start from the typical 5:30 start time was in order to conduct a tour of the South Suburban Golf Course Clubhouse remodel project, at 7900 South Colorado Boulevard. Special posting for a 6:30 pm start had been accomplished, per State statute. /ds)

Present: John K. Ostermiller
Scott A. LaBrash
Pamela M. Eller
Michael T. Anderson

Legal Counsel: Timothy J. Flynn, Esq.

Management Staff: Rob Hanna, Executive Director
Rich Meredith, Executive Director, Hudson Gardens
Brett Collins, Director of Planning & Development
Teresa Cope, Director of Communications
Andy Jennings, Director of Parks & Open Space
Mike MacLennan, Director of IT
Eileen Matheson, Director of Recreation Services
Bill Ramsey, Director of Golf
Steve Shipley, Director of Finance
Erich WonSavage, incoming Director of Human Resources

STUDY SESSION CONVENED

After the call to order, Mr. Ostermiller convened the Study Session, and the group discussed some items on the posted agenda. The group paused at 7 pm to join the annual volunteers reception in the Goodson Recreation Center. The Board of Directors returned to the public meeting at 7:24 pm.

PUBLIC MEETING CONTINUED

Citizens' comments

No public came forward to speak tonight.

Executive Director's report

New employee introductions

Erich WonSavage, the District's newest HR Director, was introduced to the Board of Directors during Study Session this evening.

Mindy Albert, Business Support Supervisor introduced Chris Jones, Business Support Specialist in the Administration area.

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2017 Volunteers Recognition

Chris Jones presented. 3,685 individuals contributed 51,492 hours of service and talents in 2016. Several were nominated by staff for special recognition tonight. Candidates, at minimum, are

- Volunteers who contributed at least 50 hours of service to the District in 2016
- Volunteers, who were reliable, provided insight and positive new perspectives for staff
- Volunteers who shared new effective ideas, and
- Volunteers who recruited new volunteers.

Those awarded and recognized tonight were:

Jerry Smith, County Line BMX Track
Jennifer Bakken, County Line BMX Track
Chad Bakken, County Line BMX Track
Kevin Nielsen, County Line BMX Track
Kim Roberts, Carson Nature Center/South Platte Park
Georgia Arribau, Carson Nature Center/South Platte Park
Shalini Mathur, Carson Nature Center/South Platte Park
Dorothy Martinez, Hudson Gardens

Staff had also recognized

Tim Morgan, Goodson Pottery Studio
Dave Nierling, coach for Youth Basketball and Youth Flag Football

who were not present tonight.

Legal Counsel's report

Mr. Flynn referred the Board to the confidential monthly report in tonight's Board packet. In the last month, legal counsel assisted District staff on a range of draft agreements for presentation and approval this evening, and an exemption plat for Hudson Gardens. He offered to answer any questions.

Mr. Hanna noted an email from a member of the public regarding the environmental pool at Chatfield Reservoir (See minutes and the South Platte Working Group report, March 8, 2017; he has asked Mr. Ela to research it, and Mr. Ela will give a summary of certain factors and consequences that the Board should be aware of, hopefully during the next meeting; and then the Board could decide to make a financial commitment. He noted that the City of Englewood has approved funding for 10 acre-feet in a recent meeting.

To Mrs. Eller's question regarding the water rights report, Mr. Flynn and Mr. Hanna updated Boardmembers. The District has some priority water rights that could be used at times to provide some stream flow from Chatfield Reservoir into the South Platte River, though the District's water rights aren't as senior as some others'. The District can call the State Engineer. South Platte Park staff monitors the River flows, and when it is less than 100 cubic feet per second, the District could make a call to return the flow to 100 CFS, which is the minimum flows for the benefit of wildlife, fish, and recreation purposes. The St. Jude Act legislation (Colorado, 2015) is a factor; and District legal counsel is being proactive in addressing the consequences of this legislation, for the benefit of South Suburban and other recreation providers.

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Members had no further questions at this time.

Minutes approval

Board members had no corrections, additions, or changes. Therefore, **with no objections, the minutes of meeting no. 885, March 22, 2017 stood approved as presented.**

Consent Agenda items

Mr. Ostermiller presented the Consent Agenda items for consideration by the Board.

A. APPROVE ACCOUNTS PAYABLE, MARCH 2017 IN THE TOTAL AMOUNT OF \$2,298,151.

Boardmembers had no questions at this time.

MRS. ELLER MOVED TO ACCEPT ITEM A. Mr. LaBrash seconded the motion. There was no further discussion. **Consent agenda items were approved unanimously (4-0).**

NEW BUSINESS

There were no public hearings this evening.

Matching Gifts

Mindy Albert presented the applications and staff recommendations for approval, totaling \$13,420. Per the requisites of the program, participants will match District funds. Sixteen applications were received, and staff recommended fourteen for approval.

Matching Gifts requests 2017

Staff responses

Organization/ Contact	Proposed project	Requested funding	Recommendation	Funding	Notes
Ben Franklin Fish Swim Team/ Kerrie Schultz	5 new lanes and take-up reels for the lanes at \$1,350	\$1,350	Yes	\$1,350	
Brusenhan, Rusty	Plant one more tree north of English Oak (District would choose type). SSPRD Row, Foxridge Park area (walking & bike path) outside west perimeter of homeowners fence, running north to south.	\$175	Yes	\$175	
Cook Creek Wahoos/ Julie Gooden	Replace some items due to age, breakage, etc. All items are used in practices/meets every week. Pop-up tents. Radios used by coordinators/ officials. Kick boards.	\$694	Yes	\$695	
Coventry HOA/ Jim Ferguson	HOA plans to invest \$5,000 to purchase and install new picnic areas, general seating, and weather shelters at the community park and pool.	\$2,000	No	\$0	Not on District owned/managed land. HOA property.

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Organization/ Contact	Proposed project	Requested funding	Recommendation	Funding	Notes
Holly Park Sharks/ Christi Castellano	Request includes radios, protective covers and acoustic tubes (purchase details included below) for Holly Pool. 4 folding tables for scoring system and volunteer check in 2-10x10 canopies with shade screens	\$1,000	Yes	\$1,000	
Kuskie, Troy and Amy	Plant evergreen trees behind resident property, adjacent the TrailMark path.	\$700	Yes	\$700	
Littleton Crabapple Route, Inc./ Larry Borger & Charlie Blosten	Plant 15 crabapple trees along the Littleton Community Trail, in the vicinity of the open space/flood area, aka Sterne Park West.	\$1,000	No	\$0	There is no water along this trail. Littleton City staff does not support planting crabapples along this area but would be willing to discuss other, more appropriate species. Also, need to take into consideration the adjacent homeowners and potential view corridors as well as maintenance and mowing efforts.
Merkel, Kim and Ricardo Fernandez	Plant 2 or 3 deciduous trees (depending upon available funds) along the Little Dry Creek trail behind home. Current, older cottonwoods have been severely damaged. Help with digging the holes to plant trees in late spring or very early summer.	\$1,000	Yes	\$300	
Showtime on Ice/ Rob Ochitwa	10'X 10' Princeton shed, cost \$1,799.00. Will be used for show storage including: carpeting, wood pallets, show props, lighting, etc.	\$900	Yes	\$900	
South Suburban Pottery Guild/ Tim Morgan	Three wheel splash pans, new kiln, three banding wheels, and new HEPA filter for studio	\$2,000	Yes	\$2,000	
South Suburban Sparks Gymnastics/ Andrea Miesen	Purchase a vault-training system that attaches to 40-foot trampoline. Will allow gymnasts to have another vaulting apparatus to practice on, and it will also prepare them to perform bigger and better vaults. For Goodson Recreation Center.	\$750	Yes	\$750	

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Organization/ Contact	Proposed project	Requested funding	Recommendation	Funding	Notes
SouthGlenn Civic Association (SGCA)/ Linda Nixon	1) More seating, covered preferably. 2) Seating around the park and new or better working water fountain and better portapotty. 3) More electricity updated at the park.	\$5,000	Yes	\$3,000	Planning staff has been working with applicant. Pending approval HOA for 2 benches.
Tiffany HOA/ Roberta Allen	Plant two-2" caliper pine trees (ponderosa, pinyon or equal) along the east side of the Tiffany HOA park, on District side of the fence. Initial year-one watering by District. Year-two and future maintenance by HOA as needed.	\$300	Yes	\$300	
TrailMark HOA/ Randy Pabst	Plant trees and shrubs within District boundaries and Open Space. Install new park benches at the top of the "sledding hill" at Hogback Hill Park.	\$1,000	Yes	\$1,000	
Walnut Hills Civic Association/ Brian Bern	Install 6 additional disc golf baskets within Walnut Hills Park, add basket numbers, install a disc golf rules sign, and install woodchip rings around the 6 new baskets & 3 existing baskets for easier mowing operations. (wood chips to be provided by District)	\$850	Yes	\$850	
Whetzel, Chad	Plant 2 or 3 trees near home for privacy.	\$400	Yes	\$400	

MRS. ELLER MOVED TO APPROVE THE RECOMMENDED PROJECTS AND DISTRICT FUNDING IN THE AMOUNT OF \$13,420.00 AND ANNOUNCE THE 2017 MATCHING GIFTS PROGRAM RECIPIENTS. Mr. LaBrash seconded the motion, which was approved unanimously (4-0).

Referring to the rejected request from the Littleton Crabapple Route Inc., Mr. Ostermiller asked for additional information. Mr. Jennings updated Boardmembers on his conversation with the City of Littleton's landscape architect. Dave Flaig has reported, the City of Littleton allowed the Crabapple Route to plant 15 trees on City property adjacent to the light rail station where there is irrigation; this area is maintained by Littleton and not the District. Mr. Flaig added, he does not support the Crabapple Route's planting along the Littleton Community Trail generally because there is no irrigation. Further, he does not support planting crabapples in by Sterne Park West particularly, but he would be willing to look at other tree species that are more appropriate. Messrs. Jennings and Flaig agree that they don't support any tree plantings along the Littleton Community Trail until the irrigation issue is resolved.

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Colorado Department of Transportation (CDOT) Permanent Easements Request: Goodson Recreation Center Entry Drive, deKoevend Park

Approval of these easements is necessary for CDOT to complete a resurfacing/rehab project on State Highway 177 (University Boulevard). Staff recommended moving forward and proposed an easement fee of \$3,100. To Mr. Ostermiller's questions, Brett Collins assured the Board of Directors that the curbs weren't being widened or made sharper by these construction changes and would be rebuilt in the historic footprint.

To Boardmembers' questions, Brett reported he believes that the Goodson entry road won't be shut down for this construction. The construction schedule wasn't available at this time. At the Board's request, he will ask if the construction can occur during off-hours. Staff is looking at adding a flashing warning light by the roadway, to improve pedestrian safety when crossing the entrance road.

MR. LABRASH MOVED TO APPROVE RESOLUTION #2017-008, AUTHORIZING THE GRANTING OF PERMANENT EASEMENTS AND A MEMORANDUM OF AGREEMENT TO THE COLORADO DEPARTMENT OF TRANSPORTATION FOR CONSTRUCTION AND MAINTENANCE OF CURB RAMPS AT THE GOODSON RECREATION CENTER ENTRY DRIVE, DEKOEVED PARK. Mrs. Eller seconded the motion, which was approved unanimously (4-0). (A copy of the resolution is attached hereto and made part of the permanent record.)

Board of Directors items

- Mr. LaBrash reported on the most recent Lone Tree Subcommittee meeting. Discussion topics included the Lincoln bridge: Phase 1 construction will be completed in June. The Entertainment District Park is coming along pretty well, but another easement needs to be acquired, and City staff believes that the agreement will be reached. They also talked about the upcoming summer concerts and musical groups.

Mr. Anderson added, as part of the Entertainment District Park discussion, the City provided an update on the business improvement district; it is moving forward with some improvements funded by its 20 mills (\$150K/year), landscape and flowers by the theatre.

The City has made a request to start some discussions about the 2018 Budget in May 2017. Mr. Hanna explained, in discussions with the local municipal partners, that staff is considering a strategy of saving typical allocation funds for future projects, responding to the several master planning processes now underway.

There was also an update on The Lone Tree Hub construction (building remodel) schedule. The ribbon cutting will be on May 1.

Mr. LaBrash noted some discussion about a potential dog park adjacent Cook Creek Pool. Mr. Hanna added, a couple of citizens are promoting the idea for a park in that area (Sweetwater/Cook Creek), and the idea would be taken into consideration with the master planning recommendations.

- Mrs. Eller commended Hospitality staff for their service at the Ladies 18-Hole annual event, held recently at Lone Tree Golf Clubhouse.
- Mr. Anderson reported on national sled hockey festival held recently in San Jose, CA, a four-day event. The event hosted 650–700 youth, adults and warriors. It required two sheets of ice, and so the event was held in separate facilities about 20 miles apart. Four teams from Colorado attended, and two teams won gold medals.

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- Mr. Anderson also visited the Don Edwards San Francisco Bay National Wildlife Refuge. The land was set aside in 1974. It is 30,000 acres in size. He was impressed by its size and simplicity, with both natural and man-made paths, berms, and large land birds.
- Mrs. Eller noted an article in YourHub, March 23. Jefferson County Open Space is looking at allowing e-bikes on, and possibly off, their trails. Possibly the County will allow the e-bikes in certain places. Possibly South Suburban will need to revisit its policy disallowing any motorized vehicles.
- Mr. Ostermiller reported the 2017 Colorado Legislative session is wrapping up. The local Chamber has looked at the bills addressing transportation funding, construction defects, and the State's taking over collection of sales taxes. He noted that the Colorado Municipal League is not in favor of the State's collecting the sales taxes. To his question, Mr. Flynn had no news to share regarding Legislature's setting a limit on the Gallagher Amendment. Mr. Hanna reported on a meeting with the Littleton Schools superintendent, and concluded, no bill has been formulated that a legislator is willing to sponsor, as of Monday this week. He explained some of the complexities with the interaction of Gallagher and TABOR.

To Mr. Ostermiller's question, Mr. Shipley reported the preliminary assessed valuation should be available to the District on about August 25.

Mr. Hanna added two additional bills with potential impact: regarding Boardmembers compensation; and to allow special districts to have as many as seven Board Directors.

- Mr. Ostermiller reported on the Littleton Public Schools Foundation's annual fundraiser at the Wildlife Experience. He praised what the University of Colorado has done with the facility. The organization raised \$87K on one round. (Mr. Hanna added, the total raised was \$200K). The \$87K was earmarked to provide services for students' mental health.

Announcements and emergency items

Mr. Ostermiller announced two potential quorum sessions:

- Thursday, April 13, 2017. Centennial's State of the City event at the Embassy Suites Denver Tech Center, 10250 East Costilla Avenue, 11:30 am-1 pm.
- Monday, May 1, 2017. The Lone Tree Hub (community center) grand opening, 8827 Lone Tree Parkway, starting at noon.

End public meeting. Final adjournment

There was no Executive Session this evening.

There being no further business to come before the Board of Directors, Mr. Ostermiller ended the public meeting evening at 8:25 pm and the Board of Directors returned to the Study Session to address remaining agenda items. The Board of Directors adjourned for the evening at 8:32 pm.

Donna Shephard, District Records Clerk
/ds

**South Suburban Park and Recreation District
Resolution # 2017-008**

**RESOLUTION AUTHORIZING THE GRANTING OF
A PERMANENT EASEMENT AT THE GOODSON ENTRY
DRIVE IN DEKOEVEND PARK**

WHEREAS, the South Suburban Park and Recreation District (“District”) is a quasi-municipal corporation and political subdivision of the State of Colorado, formed and operated pursuant to Article 1, Title 32, C.R.S.; and

WHEREAS, pursuant to Section 32-1-1001(1)(f), C.R.S., the District is authorized to acquire, dispose of and encumber real and personal property including, without limitation, rights and interests in property, leases and easements necessary to functions and operation of the District; and

WHEREAS, Colorado Department of Transportation (“Grantee”) has requested Permanent Easements (“Easements”) under and across two small portions of deKoevend Park, as more particularly described on Exhibit A (the “Easement Areas”); and

WHEREAS, the District’s staff has determined that the site for the proposed Easements is not needed for development or use by the District and the use of the Easements will not have an adverse effect upon the Park; and

WHEREAS, the Board of Directors has reviewed and approved a form of Easement Agreement; and

WHEREAS, the Grantee of the Easements will be required to pay the costs of processing the Easements and, under the terms of the Easement Agreement, will be required to restore and protect the Easement Areas.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South Suburban Park and Recreation District as follows:

1. **Approval of Easements.** The Board hereby approves and authorizes the grant of a Permanent Easements to Grantee, in accordance with the terms and provisions of the approved Memorandum of Agreement.

(Resolution continues on next page.)

PASSED, APPROVED, AND ADOPTED this 12nd day of April, 2017 by the
Board of Directors of the South Suburban Park and Recreation District,
by a vote of 5 for and 0 against.

South Suburban Park and Recreation District, by

ATTEST:

SIGNED

John K. Ostermiller, Chairman

Pamela M. Eller, Secretary

/ds