

**SOUTH SUBURBAN PARK AND RECREATION DISTRICT
REGULAR MEETING NO. 872
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Call to order/Roll call

A regular meeting of the Board of Directors of South Suburban Park and Recreation District was called to order at 5:41 pm on **Wednesday, July 27, 2016**, at the Goodson Recreation Center, 6315 South University Boulevard, Centennial, Colorado. Chair John Ostermiller presided.

(Note to the file: The Board of Directors held a special study session on Monday, July 25, 2016 at the Lone Tree Clubhouse, from 8 am to approximately 12:30 pm. The sole intent of the session was to begin discussions regarding the 2017 Budget. No public meeting was called and no minutes were prepared. Special posting had been accomplished, per State statute. /ds)

Present: John K. Ostermiller
Scott A. LaBrash
Pamela M. Eller
Michael T. Anderson
James A Taylor—absent, excused

Management Staff: Rob Hanna, Executive Director
Rich Meredith, Executive Director, Hudson Gardens
Brett Collins, Director of Planning & Development
Teresa Cope, Director of Communications
Jay Dikeman, Director of Hospitality Services
JoAnn Gould, Director of Recreation Facilities
Andy Jennings, Director of Parks & Open Space
Mike MacLennan, Director of IT
Eileen Matheson, Director of Recreation Services
Bill Ramsey, Director of Golf
Steve Shipley, Director of Finance
Kristin Kolstedt, Human Resources Manager
Melissa Reese-Thacker, Planning Manager
Clay Shuck, Recreation Facilities Manager

Study Session convened

After the call to order, Mr. Ostermiller convened the Study Session and the group discussed the items on the posted agenda. Brett Collins introduced an updated motion for the Mary Carter Greenway signage award on the consent agenda (updated from the Board packet), requesting a smaller total budget than the approved \$515K: See the final motion below. To Boardmembers' questions, Brett reported that due to the lower bid completion costs than anticipated, the City of Littleton wouldn't have to pay \$184K into this co-funded project, and the District's contribution would be the same as previously planned.

It was also reported that staff would be bringing a request for Board approval, for the guaranteed maximum price for the South Suburban Golf Clubhouse remodel project, at a later date than previously reported in these minutes—probably to the September 14 public meeting.

The Board paused at 6:40 pm and returned to the public meeting at 7 pm. All Boardmembers except Mr. Taylor were in attendance.

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PUBLIC MEETING CONTINUED

Citizens' comments

No public came forward to speak tonight.

Minutes approval

Board members had no corrections, additions, or changes. Therefore, with no objections, the minutes of regular meeting no. 871, July 13, 2016 stood approved as presented. Mr. Ostermiller noted the published agenda for tonight had an incorrect meeting date, July 27, for the associated minutes approval announcement.

Consent Agenda items

Mr. Ostermiller explained that Consent Agenda items are provided for study in the Board's study packets and introduced in Study Session for the Board's review. They can be adopted by a single motion. All resolutions and proposed actions must be read by title prior to a vote on the motion. Any consent agenda item may be removed at the request of a Director and either tabled or heard separately.

- A. AWARD A CONSTRUCTION CONTRACT TO E3 ENTERPRISES, INC. IN THE AMOUNT OF \$246,519.46 FOR THE MARY CARTER GREENWAY SIGNS PROJECT; AND APPROVE A TOTAL PROJECT BUDGET OF \$330,474.46 INCLUDING A 30% CONTINGENCY-AND DESIGN FEES FROM THE 2010 1-MILL FUNDS.**
- B. APPOINT ASHLEY TRUNNELL FOR A TERM OF ONE YEAR, REPLACING JOYCE VOLP; KYLA HAMMOND FOR A TERM OF TWO YEARS, REPLACING CHARLES WHITLEY; AND VICKI HARIMON, BILL HASTINGS, AND EMILY MYERS FOR TERMS OF THREE YEARS, TO THE SOUTH SUBURBAN PUBLIC ART COMMITTEE EFFECTIVE JULY 1, 2016.**

MRS. ELLER MOVED TO ACCEPT ITEMS A–B. Mr. LaBrash seconded the motion. There was no further discussion, and **the consent agenda items were approved unanimously (4-0).**

There were no public hearings or new business items to address this evening.

Board of Directors' items. Meeting updates

Mrs. Eller reported on the most recent High Line Canal Working Group meeting. They discussed the tree inventory co-funded by the project partners. The project has inventoried 9,000 trees, all on the trail side of the Canal; the trees on the other side are the responsibility of Denver Water. Only two trees have been identified as "hazardous" and in need of immediate attention. The budget for the inventory project is \$70K, and work is anticipated to be completed in the next month. To a question raised during the meeting, members suggested the inventory would be current for 5–7 years; and it was noted that the partners all have responsibilities to keep the new database up to date and the trees maintained. It is believed a full draft report will be ready for their October 19 meeting.

The Working Group plans to overlay all the partners' master plans and strategic plans next February.

Sasaki, the consulting firm hired by the Highline Conservancy, presented a preview on their first round of visioning and master planning activities. Sasaki also gave a report on the upcoming second round of visioning activities.

Mr. Ostermiller reported on the most recent Hudson Foundation board meeting. Their board received notification from the Scientific & Cultural Facilities District (SCFD) that the Hudson Gardens may

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receive \$373,264.71 this year from the SCFD Tier II distribution, subject to some adjustments. SCFD has announced its May 2016 year-to-date tax revenues are over \$21.9 million, up 1.74% over 2015, and sales tax revenues across the metro area continue to rise. Hudson Gardens' qualified income in 2015 is \$376K. Qualified attendance numbers are 74K, down slightly from 2015.

The SCFD ballot question asking for reauthorization is on the November ballot, and citizens can vote to extend the SCFD program for another 15 years.

Following on Monday's budget retreat, Mr. Ostermiller thanked Boardmembers and staff for taking part in the discussions. Mr. Ostermiller reported that 2017 will be a busy year for Board and management. The Board will have to make some hard decisions on capital priorities with the available funds.

There were no announcements or emergency items to report this evening.

Executive Session

Mr. Ostermiller reported that a request for an Executive Session this evening; that the Board would adjourn immediately Executive Session tonight; and no further action would be taken in public meeting this evening. Therefore, at 7:12 pm, **MRS. ELLER MOVED TO ENTER INTO EXECUTIVE SESSION PURSUANT TO, OR, AS AUTHORIZED BY C.R.S. SECTION 24-6-402(4), #**

(F) FOR DISCUSSION OF A PERSONNEL MATTER.

Mr. Anderson seconded the motion, which was approved unanimously (4-0). The Board immediately continued into Executive Session at 7:15 pm in Goodson Room 7 and finished at 7:29 pm.

Adjournment

There being no further business to come before the Board, **Mr. Anderson moved to adjourn for the evening at 7:29 pm; Mr. LaBrash seconded the motion, which approved unanimously (4-0).**

Donna Shephard
Executive Assistant

/ds