

**SOUTH SUBURBAN PARK AND RECREATION DISTRICT  
REGULAR MEETING NO. 869  
MINUTES**

**Call to order/Roll call**

A regular meeting of the Board of Directors of South Suburban Park and Recreation District was called to order at 5:32 pm, **Wednesday, June 8, 2016** at the Goodson Recreation Center, 6315 South University Boulevard, Centennial, Colorado. Chair John Ostermiller presided.

**Present:** John K. Ostermiller  
Scott A. LaBrash  
Pamela M. Eller  
Michael T. Anderson  
James A Taylor

**Legal Counsel:** Timothy J. Flynn, Esq.

**Management Staff:** Deanna R. Heyn, Deputy and Acting Executive Director  
Rich Meredith, Executive Director, Hudson Gardens  
Brett Collins, Director of Planning & Development  
Jay Dikeman, Director of Hospitality Services  
JoAnn Gould, Director of Recreation Facilities  
Andy Jennings, Director of Parks & Open Space  
Mike MacLennan, Director of IT  
Eileen Matheson, Director of Recreation Services  
Bill Ramsey, Director of Golf  
Steve Shipley, Director of Finance

**Study Session convened**

After the call to order, Mr. Ostermiller convened the Study Session, and the group discussed the items on the posted agenda. (See the continuation of discussion about the South Suburban Golf Course remodel during public meeting, below. /ds)

The Board paused at 7 pm and returned to public meeting at 7:10 pm.

**PUBLIC MEETING CONTINUED**

**Citizens' comments**

No public came forward to speak tonight.

**New employees introductions**

Mr. Dikeman introduced Omar Rojas, Hospitality Maintenance Engineer.

Bill Dobbs, FSC Manager introduced Mike Caldwell, Lead Facility Maintenance Technician at Family Sports Center.

Randy Murphy, Family Sports Center's Assistant General Manager introduced Kristin Hayes, Ice Office Administrator.

**Legal Counsel's report**

Following on a discussion during Study Session, Mr. Ostermiller asked Mr. Flynn to review Jim Collins' conflict of interest memo, prepared for the Board of Directors and included in tonight's packet, and to provide an overview of the Boardmembers' responsibilities. Mr. Flynn explained the primary

## MINUTES

thinking is, if a Boardmember has any pecuniary interest in any District transaction coming before the Board (most typically with a potential for financial gain, or some kind of other financial interest), then that individual Boardmember needs to disclose a conflict of interest appropriately, including a filing with the Secretary of State, 72 hours in advance of the associated meeting session, and then to refrain from discussion and voting.

Non-financial potential conflicts of interest are not as frequently an issue; and typically, those with a financial component are particular to development districts; therefore conflicts of interest are *not* frequent issues for park and recreation districts; but this is an important matter to address. He cautioned the Board, a Boardmember “can’t serve two masters,” and their primary duty is to the District and taxpayers. He referred to Mr. Collins’ questionnaire, which would guide a Boardmember in considering their responsibility; he suggested that if a Boardmember feels some hesitancy on an issue, probably they should address the matter of filing.

Mr. Flynn added, he had had hoped to update the Board regarding the final Reynolds Landing easement negotiations with Mr. Buck (adjacent property owner). This matter isn’t resolved yet, at this time.

### Minutes approval

Board members had no corrections, additions, or changes. **Therefore, with no objections, the minutes of regular meeting no. 868, May 25, 2016 were approved as presented.**

### Consent Agenda items

Mr. Ostermiller explained that Consent Agenda items are provided for study in the Board’s study packets and introduced in Study Session for the Board’s review. They can be adopted by a single motion. All resolutions and proposed actions must be read by title prior to a vote on the motion. Any consent agenda item may be removed at the request of a Director and either tabled or heard separately.

#### **A. APPROVE ACCOUNTS PAYABLE FOR MAY 2016 IN THE AMOUNT OF \$1,285,305**

**MR. ANDERSON MOVED TO ACCEPT CONSENT AGENDA ITEM A. Mrs. Eller seconded the motion.** There was no further discussion, and **Item A was approved unanimously (5-0).**

There were no public hearings or other New Business items this evening.

### Board of Directors items

Mr. Anderson reported that the new Councilmember liaisons to the Lone Tree Subcommittee have been appointed by the City, and they are Cathie Brunnick and Jay Carpenter. Mrs. Heyn responded, she hadn’t received a formal communication from the City yet. (The City Clerk forwarded a confirmation the next morning. The City refers to this group as the Lone Tree/South Suburban Park & Recreation Monthly Joint Meeting Group. /ds) Mr. Anderson continued. The City is trying to schedule the July meeting on the usual first Wednesday of the month; and Mr. LaBrash responded, he would be out of town, as this is the July 4 week.

Mrs. Eller attended the Sheridan Ice Cream Social on Tuesday. It was a well-done event, but unfortunately attendance lower than previous years. To her question Jamie DeBartolomeis, Marketing Specialist reported that the attendance was 35–40 souls. Mrs. Eller noted there are local sponsors for the event in addition to the District. She asked other Boardmembers to try to attend in 2017.

Mr. Ostermiller and other directors attended the Special District Association’s golf outing last week. He complimented Messrs. Ramsey and Dikeman on the arrangements and the running of the event.

## MINUTES

### Announcements and emergency items

Mr. Ostermiller reported several upcoming potential quorum events:

- Thur., June 9: the High Line Conservancy community outreach meetings, and specifically a forum on the southern reach. Start times: 3:30 pm for local elected people and stakeholders (which is by invitation); and 4–8 pm is open to the general public. At the Goodson Recreation Center, 6315 South University Boulevard.
- Thu, June 9: A reception for a sixteen-sculpture exhibit at Hudson Gardens by local artist Maureen Hearty. This event is by invitation. 5 pm–7 pm.
- Fri., June 10: The Red Box Sculpture dedication event, at the Lone Tree Golf Course & Hotel, 5 pm. With music on the Clubhouse patio at 6 pm.

And two special study sessions:

- Thurs., June 16: Boardmembers will meet with ETM Associates regarding the new master plan/strategic planning effort. 4-5 pm at the Lone Tree Golf Course & Hotel, 9808 Sunningdale Boulevard.
- Wed., June 22 planning retreat. 8 am start time, at the Lone Tree Golf Course & Hotel, 9808 Sunningdale Boulevard. Mr. Ostermiller explained that the agenda would be twofold: 1) continuing the orientation for new Director Jim Taylor (and some refreshers for the standing Board), including an overview of the District departments; and 2) a few hours of discussion regarding what the District and Board should be doing during the next few years, and priorities for Boardmembers and staff. Mrs. Heyn added, there may be some discussion about possible future elections.

### South Suburban Golf Course Clubhouse remodel continued discussion from Study Session. Conclusion.

During Study Session tonight, Melissa Reese Thacker, Planning Manager had presented some revisions to the layout approved by master plan earlier this year. The current plan and costing includes an option for a party and meeting dining room area immediately adjacent to the restaurant, which was requested by some members of the public testifying before the Board of Directors. (See minutes for February 10, 2016 public hearing. It's referred to as the party room, below. /ds) During Study Session Mr. Ostermiller had asked Planning staff, yet tonight, to provide some estimates of restaurant and patio seating with the South Suburban Clubhouse remodel, in order to determine whether the proposed party room addition would be a good choice for the building (as it is currently used) and to guide the Board's direction to planning staff.

Therefore, Mrs. Reese-Thacker had worked with Mr. Dikeman and staff to estimate the seating to be available with the most current proposed building layout. The existing Clubhouse seats 86 in the indoor area (the restaurant area) and 48 on the patio. After the remodel, the seating would be a total of 214 seats, including the party room. The party room would be separated from the main restaurant area by sliding doors/accordion doors, which could be opened up for a larger gathering; the footprint of the proposed party room would use some of the previously-planned patio area, approved on the master plan. Possibly some seating could be placed temporarily in the nearby turf areas to accommodate larger events. Mr. Ostermiller summarized: A golf tournament at South Suburban Golf Course would have a maximum capacity of 144 and the new indoor seating count would be adequate for a golf tournament lunch; and the 74 seats proposed the patio should be adequate for typical golf concessions traffic. Mr. Ostermiller expressed some satisfaction with the numbers.

## MINUTES

Mrs. Eller stated, she didn't have any problems with staff's proposed change to the master plan. She believed that these changes would mollify at least some of the golfers who advocated for an expanded clubhouse and restaurant area operation (February 10 public hearing). She felt the updated (and flexible) design makes sense.

Mr. Anderson stated, staff's proposal is the best of two worlds. The accordion door (separating the party room) makes sense, and the plan changes don't make a substantial change to the plans previously reviewed and do show an effort to address the public input during the meetings and Board public hearing.

Mr. LaBrash agreed, it probably makes more sense to construct the party room now rather than later.

Mr. Anderson concluded, it's more important to keep the project within the \$4 million scope figure and to get the construction done in six months. Members agreed.

Mr. Taylor added, the party room makes a lot of sense. To his and Mrs. Eller's suggestions, Mrs. Reese-Thacker reported that planning staff is still looking at some options for an awning or shade umbrellas for the patio areas, and a shade feature(s) may be added to the project and installed during the construction phase, or at a later date.

Mr. Ostermiller summarized: The Board was being asked tonight to direct District Planning staff to proceed and develop the 2016-17 remodel scope of work, to include a party room, after tonight's discussion. Board and staff understood that the cart barn may or may not be constructed with this remodel or at a later date. Mr. Ostermiller specified that the dining area would accommodate 140 chairs, the outdoor/patio area 74 chairs, and there would be a total of 214 seats. He gave direction to Planning staff, to move forward.

## Adjournment

There was no Executive Session this evening.

There being no further business to come before the Board, the group adjourned for the evening at 7:47 pm.

Donna Shephard  
Executive Assistant

/ds